

AUDIT • DAILY OBSERVATIONS • FINDINGS

INTERNAL AUDIT

100% PAPERLESS,
WEB-BASED,
FULLY INTEGRATED
MOBILE FRIENDLY
SOFTWARE APPS



PRYME™ ENTERPRISE SOFTWARE SOLUTIONS

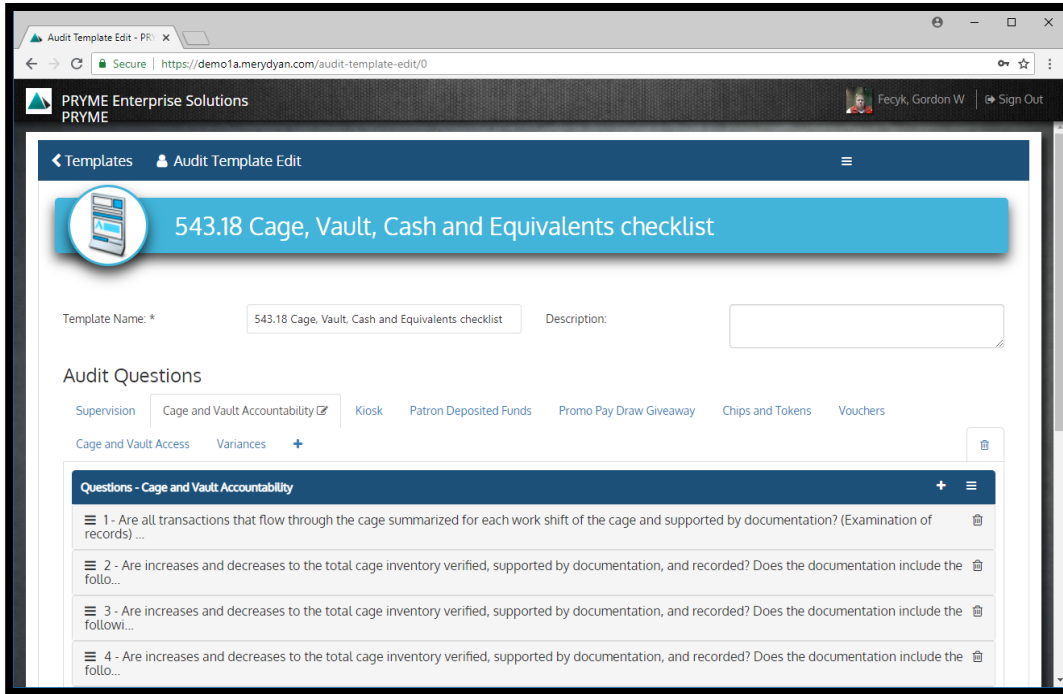
Conducting internal audits using our mobile ready Software Apps provides auditors and those in receipt of the findings ease of use.

BENEFITS

- ✓ **Easy checklist import functionality** as audits change, importing new templates is made easy.
- ✓ **Attach notes, attributes, documents and reports** to the audit.
- ✓ **Assess risk based on findings** by using percentages you establish and measure high, medium and low risks.
- ✓ **Reference work papers and site violations** during the audit process, the design is 100% paperless.
- ✓ **Real-time alerting on Findings** makes reporting and return response of the Findings seamless.
- ✓ **Easily identify repeat findings** as they occur.
- ✓ **Assess Compliance by Department and Facility** by using filtering, dashboards and custom reporting, design the view of analytics.
- ✓ **Daily Observations are managed within** one central location.
- ✓ **ALL Policies, Procedures, Regulations and SOPs** digitally, become a part of your audit process.

Software App Services for managing:

- Assigning Auditors to Audits
- Audits for Multiple Locations
- Create & Modify Checklists
- Import Checklists
- Uploading of Photos, PDFs, etc.
- Work Paper Integration
- Automations
- Notifications
- Alerts Real-time
- Tagging
- Daily Observations
- Referencing Risks
- Policies & Procedures
- Repeat Findings
- Risk Based Audits
- Custom Reporting
- Paperless Audits & Recordkeeping
- Digital Signatures



Audit Template and Audits

Import, create new, modify and add responses to audit templates. Customize to your business requirements, as changes occur. Mark questions as **Completed** if responded to your satisfaction.

Add notes, findings, names of interviewees, electronic documents (in a number of file formats) as required. Adding a finding allows for additional management comments and responses through notifications and automations.

Audit Software Apps



Observations

All observations are records stored independently from Audits but may be attached to audit questions. For instance, if an employee is observed to act a certain way before the next audit, a supervisor can record the observation immediately. It may be attached to the next audit along with the procedural violation associated with it.

View all observations by selecting the Observations app and create a new observation.